

# Blocking Spaces

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## Philosophy

A Senior Vice President or Dean may request spaces to be reserved from normal use (“blocked”) so that they may be used by VIP guests of the university. LMU acknowledges that providing reserved parking spaces effectively reduces the number of spaces generally available to student/faculty/staff permit holders and visitors, thus the blocked spaces are available at a premium rate.

## Price

Blocked parking will cost \$50/day/space with a 1 day minimum. Charges apply on weekends.

## Reservations and Payment

Arrangements to obtain a blocked parking space must be made at least two business days in advance in writing to the Parking and Transportation office and must include a departmental budget number to charge accompanied by Senior VP or Dean approval.\* Arrangement to block space(s) may only be done for university business.

## Exceptions

This policy applies to blocking spaces for the purpose of providing designated reserved parking slot(s) for university guests. The following are examples of situations in which lots may be blocked for general parking use without departmental charge. All exceptions must be approved by the Assoc. VP of Administration Services.

- Parking areas that are blocked as event space for LMU programming **open to the general campus community** (e.g. athletic tailgate party.)
- Parking for athletic game officials in compliance to WCC/NCAA regulations
- Parking for media covering university events
- Parking for funerals

\*Authorized delegates may request on behalf of the Senior Vice President or Dean